



GA Solar
GEORGIA SOLAR ENERGY ASSOCIATION

[Home](#) | [Solar 101](#) | [Solar Policy](#) | [Solar Resources](#) | [Find a Professional](#) | [Community](#)

How – To Guide

Making Your Online Experience Easier

Updating Profile Picture / Logo



Login to your account using your email as the Username and the Password you have previously chosen.

The screenshot shows the login page for the Georgia Solar Energy Association. The page has a white background with green and grey accents. At the top, there is a search bar and a 'Search' button. The main heading reads 'Welcome to the Georgia Solar Energy Association - Your Resource for Solar Energy in Georgia.' Below this, there is a message for new users: 'If you do not have an account on our site, visit our sign up page - we'd love you to be part of our online community.' A green button labeled 'Sign up today!' is centered below this message. For existing users, the text says 'If you have an account, please log in using your username (e-mail) and password below.' There are two input fields: 'Username' with the placeholder 'email@email.com' and 'Password' with a masked password '*****'. A checkbox labeled 'Keep me logged in' is below the password field. A grey 'Login' button is centered below the checkbox. At the bottom of the login section, there are two links: 'Forgot your password?' and 'Forgot your username?'. A message for mailing list subscribers reads 'If you're on our mailing list, but are unsure of your password - please reset your password using the link above.' Below this, there is a message for membership renewal: 'Are you having trouble logging in and think your membership is expired? Go to the renewal form below.' A green button labeled 'Renew Membership Now!' is centered below this message. At the very bottom, there is a note: 'Still having trouble? Contact our business office at admin@gasolar.org for assistance!'. On the right side of the page, there is a sidebar with several sections: 'My Account' (a green button), 'Our Sponsors' (a section header), a logo for 'inmansolar Communications' with a '10th Anniversary' graphic, 'Upcoming Events' (a list of events with dates and categories), a green button 'View Full Calendar', 'Our Tweets' (a section header), and a list of tweets from '@GASolar' and '@SolarWakeup'.

Welcome to the Georgia Solar Energy Association - Your Resource for Solar Energy in Georgia.

If you do not have an account on our site, [visit our sign up page](#) - we'd love you to be part of our online community.

[Sign up today!](#)

If you have an account, please log in using your **username (e-mail)** and **password** below.

Username
email@email.com

Password

Keep me logged in

[Login](#)

[Forgot your password?](#) [Forgot your username?](#)

If you're on our mailing list, but are unsure of your password - please reset your password using the link above.

Are you having **trouble logging in** and think your membership is expired? Go to the **renewal form** below.

[Renew Membership Now!](#)

Still having trouble? Contact our business office at admin@gasolar.org for assistance!

[My Account](#)

Our Sponsors

Upcoming Events

Thu Feb 16, 2017
[BOD Meeting](#)
Category: Board Meetings

Tue Feb 21, 2017
[Women in Solar Event \(WISE\)](#)
Category: GA Solar Events

Thu Mar 16, 2017
[BOD Meeting](#)
Category: Board Meetings

[View Full Calendar](#)

Our Tweets

Tweets by @GASolar

Georgia Solar Energy Retweeted

SolarWakeup @SolarWakeup

Greentech Media: SunShot \$1

Select '**My Profile**' to begin editing

See something wrong? [Update your profile!](#)

If you are your company's Key Contact, you may add and remove Company Contacts under 'My Profile'

HELLO
my name is

Georgia Name
Carly Company Profile

Member Type : 04 - Corporate Contact
Expiration Date : 01/25/2018

[My Profile](#) | [Event Calendar](#) | [My Community](#) | [Member Directory](#)

Welcome to your comprehensive solar resource!

Your GA Solar account offers you lots of opportunities to engage with solar professionals and advocates. From this location, you can view your membership profile, locate solar events and sign up to attend, search our directory or update your information in it, find your local legislator, subscribe to our eNews, and engage in topical discussions about solar installation, technology, policy and finance.

Click on the drop-down menus above to begin your search. GA Solar keeps you connected.

Search our site

Our Sponsors

10⁹ GigaWord Communications

Upcoming Events

Thu Feb 16, 2017
[BOD Meeting](#)
Category: Board Meetings

Tue Feb 21, 2017
[Women in Solar Event \(WISE\)](#)
Category: GA Solar Events

Thu Mar 16, 2017
[BOD Meeting](#)
Category: Board Meetings

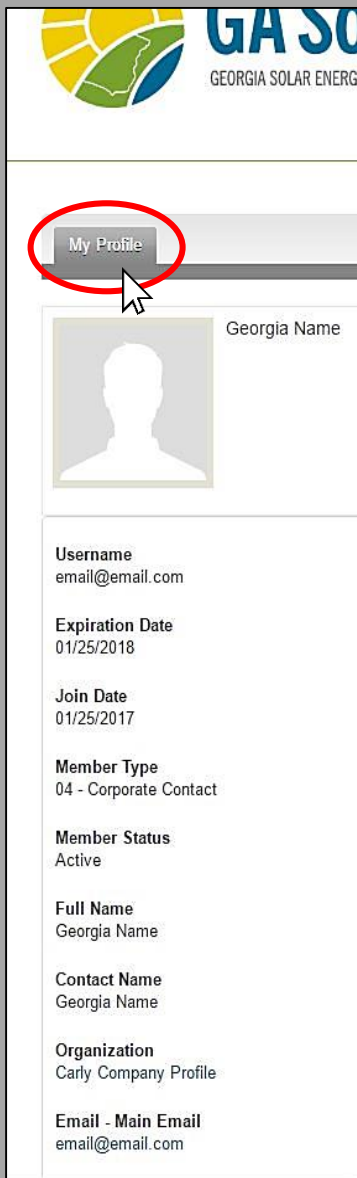
Our Tweets

Tweets by @GASolar

Georgia Solar Energy Retweeted

SolarWakeup


Main Page – Go to the ‘My Profile’ gray tab and hover to view the drop-down menu.



GA SOLAR
GEORGIA SOLAR ENERGY ASSOCIATION

My Profile

Georgia Name



Username
email@email.com

Expiration Date
01/25/2018

Join Date
01/25/2017

Member Type
04 - Corporate Contact

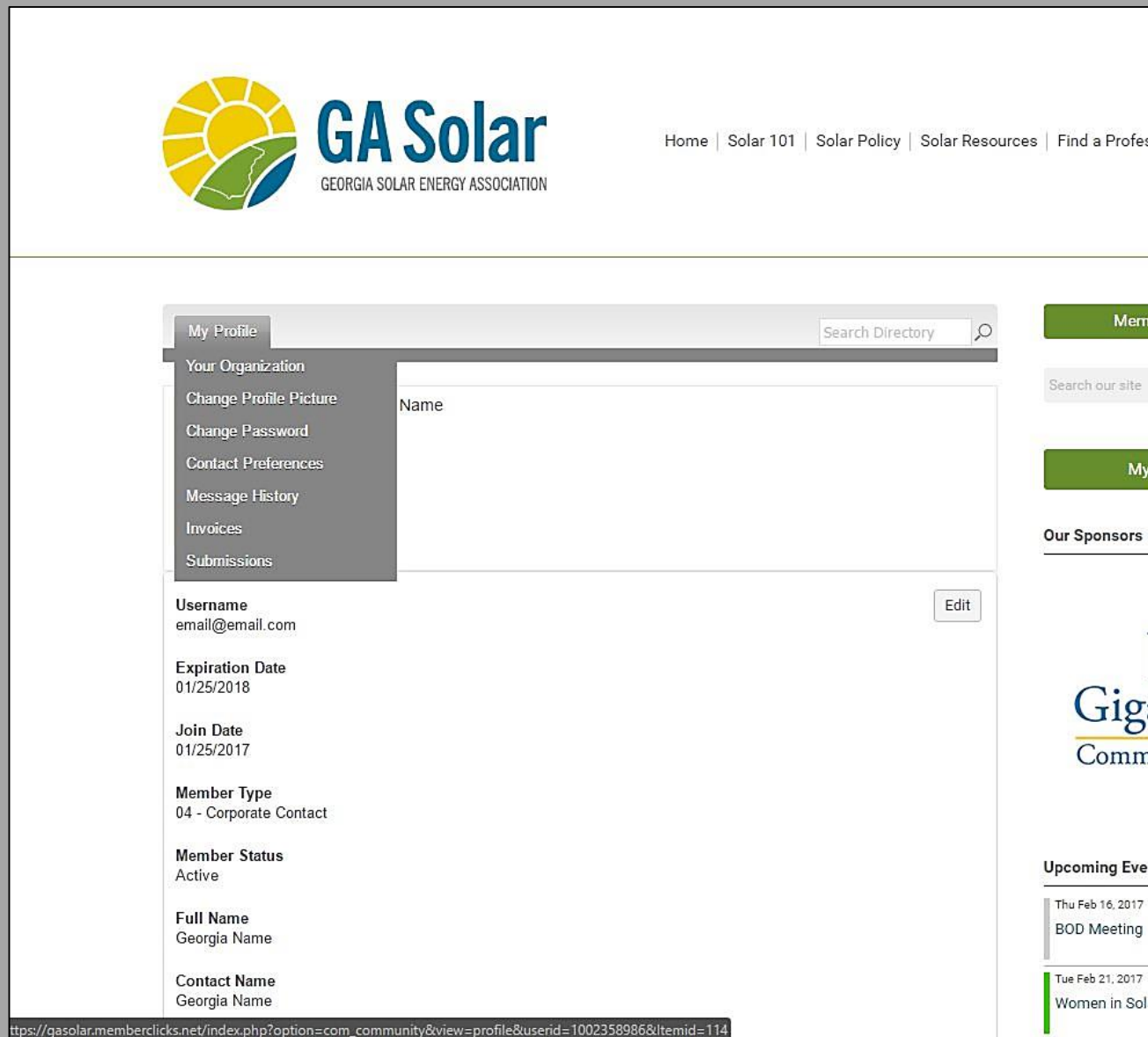
Member Status
Active

Full Name
Georgia Name

Contact Name
Georgia Name

Organization
Carly Company Profile

Email - Main Email
email@email.com



GA Solar
GEORGIA SOLAR ENERGY ASSOCIATION

Home | Solar 101 | Solar Policy | Solar Resources | Find a Professional

My Profile Search Directory

- Your Organization
- Change Profile Picture
- Change Password
- Contact Preferences
- Message History
- Invoices
- Submissions

Name

Username
email@email.com

Expiration Date
01/25/2018

Join Date
01/25/2017

Member Type
04 - Corporate Contact

Member Status
Active

Full Name
Georgia Name

Contact Name
Georgia Name

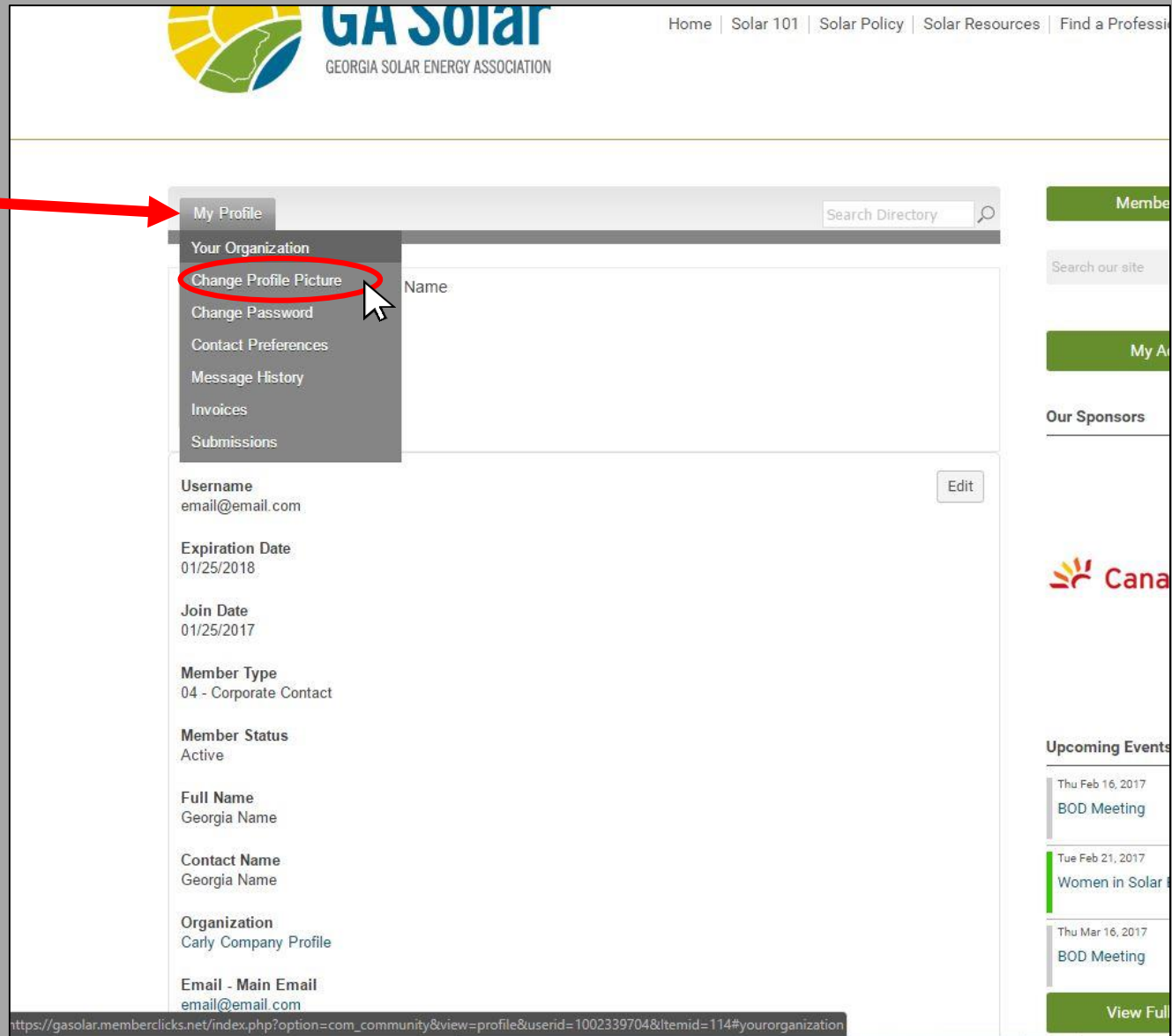
Mem...
Search our site
My...
Our Sponsors
Giga...
Comm...
Upcoming Eve...
Thu Feb 16, 2017
BOD Meeting
Tue Feb 21, 2017
Women in Sol...

https://gasolar.memberclicks.net/index.php?option=com_community&view=profile&userid=1002358986&Itemid=114

Individual Profiles are edited by using the gray Drop-Down menu.

Only **Key Contacts** can edit Company / Organization Profiles. You will use this for **personal photo** as a Key Contact. (See next page)

To navigate to the **company's** profile, click on 'Your Organization' to navigate to your company's profile.

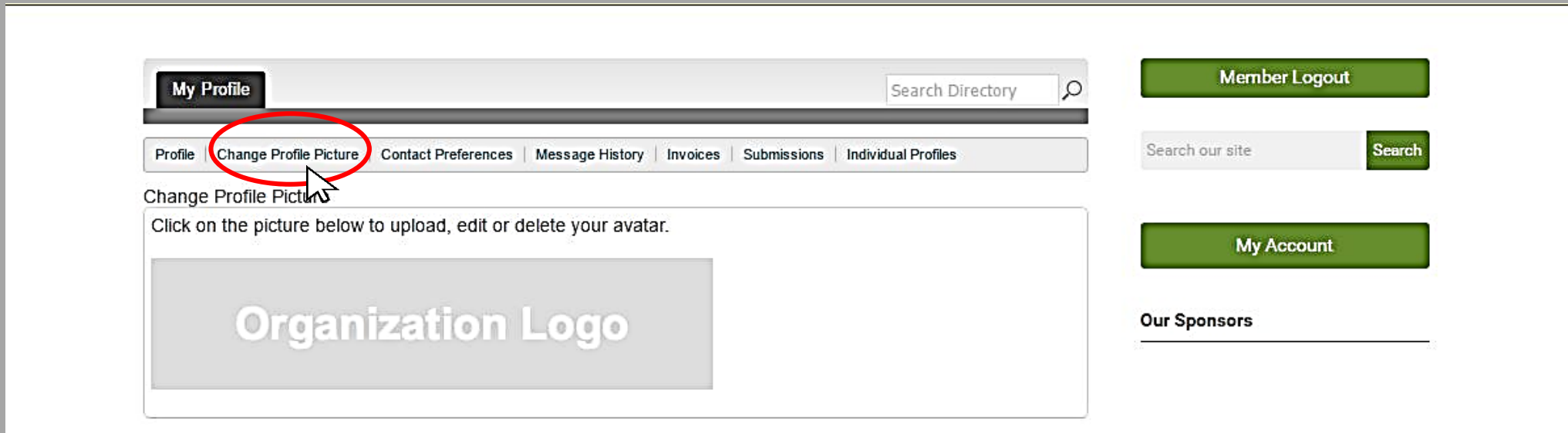


The screenshot shows the GA Solar website interface. At the top, there is a navigation bar with links for Home, Solar 101, Solar Policy, Solar Resources, and Find a Professional. The GA Solar logo and "GEORGIA SOLAR ENERGY ASSOCIATION" are on the left. A search bar is on the right. The main content area displays a user profile for "My Profile". A gray dropdown menu is open, showing options: "Your Organization", "Change Profile Picture" (circled in red), "Change Password", "Contact Preferences", "Message History", "Invoices", and "Submissions". A red arrow points from the text in the callout box to the dropdown menu. Below the dropdown, the profile details are listed: Username (email@email.com), Expiration Date (01/25/2018), Join Date (01/25/2017), Member Type (04 - Corporate Contact), Member Status (Active), Full Name (Georgia Name), Contact Name (Georgia Name), Organization (Carly Company Profile), and Email - Main Email (email@email.com). An "Edit" button is next to the Username field. On the right side, there are sections for "Members", "My Account", "Our Sponsors" (with a Canada logo), and "Upcoming Events" (listing BOD Meetings and Women in Solar).

https://gasolar.memberclicks.net/index.php?option=com_community&view=profile&userid=1002339704&Itemid=114#yourorganization

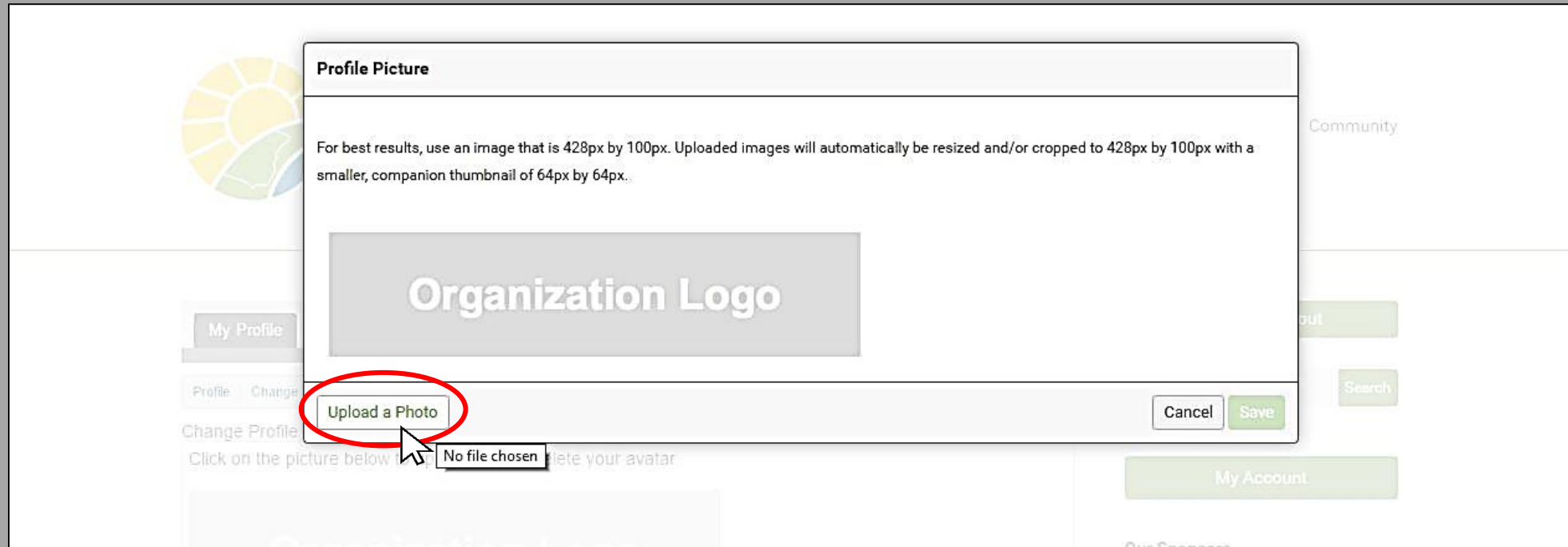
KEY CONTACTS: Edit/Upload Company Logo

After selecting 'Your Organization' click on the Change Profile Picture (Top Menu Tab) to begin.



The screenshot displays a user profile interface. At the top left, there is a 'My Profile' tab. To its right is a 'Search Directory' input field with a magnifying glass icon. Below these is a horizontal menu with several options: 'Profile', 'Change Profile Picture', 'Contact Preferences', 'Message History', 'Invoices', 'Submissions', and 'Individual Profiles'. The 'Change Profile Picture' option is circled in red, and a mouse cursor is hovering over it. Below the menu, the text 'Change Profile Picture' is repeated, followed by the instruction 'Click on the picture below to upload, edit or delete your avatar.' Underneath this instruction is a large, light gray rectangular area containing the text 'Organization Logo' in a bold, white font. On the right side of the page, there are two green buttons: 'Member Logout' and 'My Account'. Below these buttons is a search bar with the text 'Search our site' and a 'Search' button. At the bottom right, there is a section titled 'Our Sponsors' with a horizontal line underneath.

Click Upload – This will take you to your own library. Chose an image that is 428px by 100px for optimal results. You will have the option to edit after uploading if the image does not fit this criteria.



Your **image** should appear – Click Save

Profile Picture

For best results, use an image that is 428px by 100px. Uploaded images will automatically be resized and/or cropped to 428px by 100px with a smaller, companion thumbnail of 64px by 64px.

AMS Association Management Services

Upload a Photo Crop Uploaded Image Delete Cancel **Save**

Community

My Profile

Profile Change

Change Profile.

Click on the picture below to upload, edit or delete your avatar

My Account

Thank you!

Please let us know if you have any questions:

admin@gasolar.org

Georgia Solar Energy Association

1199 Euclid Ave, NE

Atlanta, GA 30307